

**CENTRAL VIRGINIA PICKLEBALL CLUB
BYLAWS**

Article I – General

Section A. Name of Club: Central Virginia Pickleball Club

Section B. Purpose of Club: (Mission)

The mission of the Central Virginia Pickleball Club is to organize and promote the growth and development of the sport of pickleball in Central Virginia for the enjoyment, health and social engagement of all players. The Central Virginia Pickleball Club will do so by offering organized recreational and competitive play, by ensuring opportunities for the continued development of all players in a collegial and sportsmanlike environment and by working to expand facilities as needed.

Article II – Membership

Section A. Membership is open. There will be no precondition for membership, except full membership with voting rights is only available to Virginia residents. Guest memberships will be available for visitors at a reduced rate and will not include voting rights. Members will not be required to join any affiliated organization.

Section B. Members will abide by the bylaws and actively support and participate in club functions.

Section C. Dues: Dues are required of each Club Member in order to fund Club activities and may also include fulfilling the Club's legal requirements. Further, special activities such as clinics, round robins, and larger social events may require an activity fee, which would be determined by the Board.

Section D. Membership will be terminated by voluntary withdrawal, nonpayment of Dues or assessments, violation of the provisions of these bylaws, or violation of published rules, guidelines and regulations approved by the Club and its members.

Article III – Officers

Section A. Board of Directors: The elected officers of the Club shall be: President, Vice President, Treasurer, Secretary, and three Directors At Large. Any active voting member of the Club is eligible for these offices.

Section B. Duties and Responsibilities:

President – The President will assume Club leadership, oversee all functions of the club, and carry out the direction and policies of the Club. The President will be the spokesperson, and will be the point of contact for larger entities, such as government and businesses. The President presides and leads Board of Directors meetings.

Vice President – The Vice President assists the President and performs duties of the President should the President be unable or unavailable. The Vice President will perform other Club duties and responsibilities as may be assigned with the approval by the Board of Directors.

Treasurer – The Treasurer is responsible for the receipt, deposit, and disbursement of all monies involving the Club. The Treasurer keeps an up-to-date accurate ledger of all of the Club’s financial transactions and provides financial reports required as well as readies information for, and possibly files, tax forms.

Secretary – The Secretary maintains club records, compiles reports, and records minutes of Club meetings. The Secretary will also conduct correspondence related to the Club’s business.

Director At Large – Three Director At Large positions shall perform such duties and responsibilities as may be assigned by the President with the Board of Directors approval. Such duties may include Membership, Communications/Marketing, Operations/Programing, and Fundraising.

- Section C. Nominations: A Club member may nominate another member or themselves for an Officer in the Club. The nomination shall be sent to the President, or his/her designate, with a short biography of the candidate for review by the Membership prior to voting.
- Section D. Election: Nominations will be submitted 30 days before the annual special election meeting. Absentee ballots will be made available no less than 10 days before the annual special election meeting. All officers shall be elected by a majority vote of the Club Membership and shall serve without compensation. The special election Club meeting will be announced to the Membership in advance and will be held in October of each year.
- Section E. Term of Office: The objective is to have the Officers’ terms not all expire at the same time. Therefore, at the start of the Club the term of the President, Treasurer, and two Directors At Large will serve two- year terms. The Vice President, Secretary, and one Director At Large will initially serve a one-year term. In subsequent elections all Board of Director terms will be two years.

There are no restrictions on the number of terms an Officer may serve.
- Section F. Vacancies: If a vacancy shall occur on the Board, the remaining members of the Board may, by a majority vote, elect a successor for the unexpired term, except that a vacancy in the office of the Immediate Past President shall not be filled, and except that a vacancy in the office of the President shall be succeeded by the Vice President.
- Section G. At any meeting of the Board, any member of the Board may, by a vote of not less than two-thirds of the whole Board (5 members), be removed from office, with or without cause, and a successor may be elected pursuant to the provisions of these Bylaws.

Article IV – Meetings

- Section A. There will be a minimum of three Board of Director meetings per year, with dates and times determined by current needs.
- Section B. Special meetings may be called by the President or upon request of at least three Board members. Such meetings shall have at least three days notices given to Board members.
- Section C. Meetings of the Membership: At least one meeting per year should be called for all Club members to update the status of the Club, electing officers, conduct a needs assessment, and/or for general planning. A membership quorum will be 25% and is required in order to vote on recommendations put forward by the Board.

Section D. Board of Directors Quorum: A quorum of the Board is a majority of the Directors in office and is required to conduct business. If less than a quorum is present, a majority of Directors may adjourn the meeting without further notice. Attendance at meetings may include conference calling, skyping or similar electronic presence, if required.

Section E. Board or Committee Action Without a Meeting: Any action required or permitted to be taken at a meeting of the Board (including amendment of these bylaws) or of any committee may be taken without a meeting if all the members of the Board or committee consent in writing, including e-mail, to taking the action without a meeting and to approving the specific action. Such consents shall have the same force and effect as a unanimous vote of the Board or of the committee as the case may be.

Article V – Financial

Section A. Dues: Annual dues are as follows and shall be required to be eligible for full participation as a member of this Club: \$15 for youth under 18 years of age, \$20 for a single adult and \$35 for an adult couple. Dues renewal for each member is assessed on a rolling annual basis. The Board of Directors may request that the membership vote regarding other assessments recommended by the Board of Directors.

Section B. Financial Records: Financial records must be maintained by the Club Treasurer for multiple years as dictated by Good Accounting Practices and periodically subjected to audit by a qualified person or organization not affiliated with the Club.

Section C. Annual Budget: The Board of Directors shall prepare an annual budget to be presented to the General Membership.